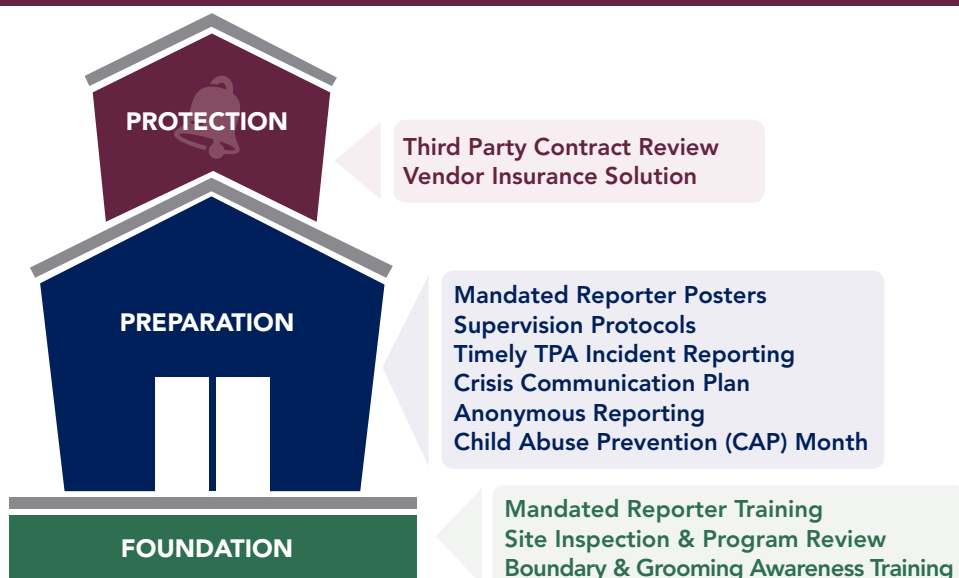


Is Your House in Order? Keenan®

ESTABLISH A COMPREHENSIVE CHILD ABUSE PREVENTION PROGRAM



Mandated Reporter Training



Mandated Reporter Training is a legal requirement for school districts:

- All district employees must be trained within the first six weeks of the start of each school year; new hires must be trained within the first six weeks of hire*
- Employee failure to report is a misdemeanor and punishable by fine and potential jail time
- Districts must verify training with reports to California Department of Education and District Board of Education
- Tracking and training record retention is critical

Keenan SafeSchools provides a turnkey solution to meet Mandated Reporter Training Requirements.

* Noncompliance can increase district liability and public scrutiny.

2

Site Inspection & Program Review



It is recommended that districts engage in regular site inspections and program reviews with the goal of (i) promoting safety awareness, (ii) assisting in the identification of conditions which may pose a risk of injury, and (iii) to help mitigate the risks identified to keep kids safe.

Contact your local Keenan representative for site inspection and program review services that may be available to you.

**Best Practice Program
Inspection & Review**



Boundary & Grooming Awareness Training

3



When parents send their children to school, they have a reasonable expectation that their children will be safe - which means that we need to understand how to PREVENT abuse at school, not just report it after the fact. Keenan SafeSchools training teaches appropriate boundaries, how to recognize the patterns of grooming and when to intercede.

Keenan SafeSchools training encourages and empowers school districts to establish and enforce clear boundaries that minimize the opportunity for the students in their care to be sexually abused.



We need to understand how to PREVENT abuse at school, not just report it after the fact

4

Mandated Reporter Posters



Districts should display Mandated Reporter posters at each school site in visible locations and break rooms listing the phone numbers of the local Child Protective Services and Police. The Keenan Abuse Prevention Center website provides downloadable posters in 5 languages for your district.



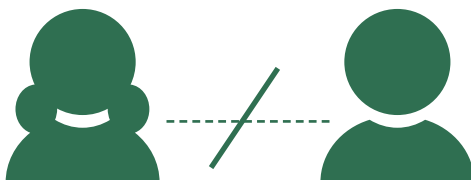
www.keenan.com/abusepreventioncenter

Supervision Protocols

5



Sexual abuse claims are not isolated to adult-to-student behaviors; many claims and lawsuits involve student-to-student sexual encounters. In these cases, negligent supervision is often applied in determining liability. District employees need to be trained in appropriate supervision protocols. Keenan SafeSchools offers Supervision Protocols training.



6

Timely Incident Reporting to Claims Administration



After you have reported inappropriate physical conduct to the appropriate authorities, notify your Liability Claims Administrator immediately. Never wait for a claim or lawsuit before giving notification so:

- Insurance programs are on notice
- You avoid ramifications of late reporting
- Legal counsel can be consulted

REMEMBER: The earlier it's reported, the better the outcome

**Hear something. See something.
Sense something. Say something.**



7

Crisis Communication Plan



It is highly recommended that Districts develop a Crisis Communication Plan. Districts should be prepared for high profile incidents before the fact and not after.

Key components include:

- Identification of communication team
- Defined roles and responsibilities
- Legal counsel engagement prior to public responses

Crisis Communication Plan allows for consistent themes and messaging

- From the beginning, during and after litigation
- For the public, parents and staff



Anonymous Reporting

8



Employees are required to report under the Mandated Reporter Laws but what about parents, volunteers and students? Anonymous Tip Reporting Programs are valuable tools to expand the safety net and enhance a District's reporting capabilities.

REMEMBER: The sooner the district and authorities become aware of a potential abuse-related matter, the sooner the district and authorities can act to protect children and take ACTION.

For more information, please visit the Keenan Abuse Prevention Center.



9

Child Abuse Prevention (CAP) Month



April is National Child Abuse Prevention Month. Districts can participate at no cost and promote Child Abuse Prevention to help raise awareness within the district and community. The Keenan Abuse Prevention Center website has downloadable materials and sample Board Resolutions.



www.keenan.com/abusepreventioncenter

Third Party Contract Review

10



Did you know that third party vendor General Liability Insurance often excludes assault and abuse unless it has been requested and endorsed? Follow these recommendations to protect your district:

Require assault and abuse coverage equal to the limits in your general liability insurance requirements (not less than \$1 million per occurrence)

Require an endorsement verifying assault and abuse coverage and the district is an additional named insured; coverage and limit must be included on the certificate of insurance

Always require assault and abuse coverage for third parties.

11

Vendor Insurance Solution



Often times, districts are challenged with vendors meeting the insurance requirements for sexual abuse coverage and suggested minimum limits of \$1 million. It is recommended that districts identify and provide insurance transfer options for vendors that do not meet requirements.

Contact your local Keenan representative for vendor insurance options.



Looking for downloads or more information?
Visit www.keenan.com/abusepreventioncenter